



# PWDIMS

## Frequently Asked Questions

### **Q1. Does PWDIMS System cover all the processes related to processing of the Work in the department?**

Yes, PWDIMS Application covers an end-to-end functionality starting from the Administrative Approval > Technical Sanction > DNIT > Record Entry > Bill Preparation & Online Submission to IFMS for release of payment. The application works on the Approval Work Flow and Delegation of Power as per the defined hierarchical structure of the department. The Work Flow is configurable based upon the requirement to execute a particular work as per the requirements of the department.

### **Q2. Can I access PWDIMS Application from anywhere and at anytime. Do we require any specific installation so as to make the application work on a computer/ laptop?**

Yes, PWDIMS Application can be accessed from anywhere and is available anytime in any browser. PWDIMS is a cloud-based application and there is no need of any specific application to run the same. Only Internet facility is required. Any Computer / laptop which is configured for official work with either windows OS / IOS can be used to work on the PWDIMS application.

### **Q3. Is PWDIMS Application based on Department Approval Work Flow?**

Yes, PWDIMS Application has been configured as per the departmental work flow and further it has also got the provision for configuration of Work Flow based on the Delegation of Powers as per department requirements.

### **Q4. Can we prepare the Estimates using both CSR & Non-CSR items in PWDIMS System?**

Yes, PWDIMS Application has provision to prepare the estimates using CSR Items and Non-CSR items.

### **Q5. Can we get the CSR updated online or what is the frequency for updating the CSR?**

PWDIMS Application is deployed with a centralized CSR database which is maintained by the CSR Cell of the department. The updation of the CSR depends on the amendments/ corrections released by the Directions Committee and the same is centrally updated by the CSR Cell.

### **Q7. Does PWDIMS has provision to perform Rate Analysis of Items?**

Yes, PWDIMS Application has the provision to do a detailed Rate Analysis of the Items.

### **Q8. Can we Revise the Estimates?**

Yes, estimates can be revised by any user but the system maintains a log and captures the display in the table for the revised estimate so that all concerned come to know as to what is changed by the respective user.

### **Q9. While preparing estimates, can we enter the quantities using measurements?**

Yes, PWDIMS Application has the provision to enter the quantity using the measurement template in terms of Length, Width and Depth (L x B x D) or there is a cell to directly add the quantity as well.

### **Q11. Can we prepare the sub estimates in the PWDIMS System?**

Yes, PWDIMS Application has the provision to prepare sub estimates in the main estimate.

### **Q12. Can we prepare sub works in the PWDIMS System?**

Yes



**Q13. Can apply Lead and Lift parameters to the Items while preparing the Estimate?**

Yes, PWDIMS Application has provision to apply Lead & Lift while preparing the estimates in AA and TS.

**Q14. Is it possible to attach documents along with works in PWDIMS Application?**

Yes, PWDIMS Application has the capability to attach documents in the respective processes works.

**Q15. Does the system capture & maintain the list of Contractors and their details?**

There is no provision to enter or maintain the Contractor list in PWDIMS, rather the Contractor data is being entered as payees in IFMS Application which is integrated with PWDIMS Application.

**Q16. Can I generate LOA (Letter of Award) through PWDIMS System?**

Yes, you can generate LOA through PWDIMS Application.

**Q17. Can I generate Work Order through PWDIMS Application?**

Yes, PWDIMS Application can generate and also maintain a list of all the work orders generated with detailed Work Order information.

**Q18. Is the PWDIMS application capable of maintaining Item Variation details?**

Yes, PWDIMS Application has the provision to maintain Variation Item details at the time of work measurement in billing stage.

**Q19. Can I maintain Extra Item details?**

Yes, PWDIMS Application has provision to maintain Extra Item details at the time of work measurement in billing stage.

**Q20. Can I maintain Deviation Item details?**

Yes, PWDIMS Application has provision to maintain Deviation Item details at billing stage.

**Q22. Can we prepare the bill based upon Part-Rate or Reduce-Rate of an Item?**

Yes, PWDIMS Application, the functionality for Part-Rate or Reduce-Rate billing of an Item is available and can be performed

**Q23. Can approving authority modify details of the transactions for a process?**

Yes, based on each process, PWDIMS Application has provision to modify the details of a transaction by the higher authorities in the work flow.

**Q24. Is it possible to manage secured advances while preparing the bills for payment?**

Yes, PWDIMS Application has provision to manage the Secured Advances while preparing the bills.

**Q25. Can we deduct retention amount from the contractor bills while processing work done bills?**

Yes, PWDIMS Application has provision to deduct the retention amount from the contractor bills based on the terms & conditions of the department.

**Q26. Can we apply taxes & duties while preparing the bills for payment?**

Yes, PWDIMS Application has the provision to apply appropriate taxes while preparing the bills.

In case of any further enquiry

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